

Expand Your Business to Dubai. (DMCC)



A Step-by-Step Guide to
Establishing your DMCC Branch.

Stage 1

The Formation Process

Initial Setup

Request credentials and register on the DMCC portal.

Naming

Your branch name must match your parent company + "(DMCC BRANCH)"

UBO Declaration

Declare any individuals owning 25% or more of the company.

Officer Appointment

Appoint your Manager, Director, and Secretary.

Essential Document Checklist

- ◆ **Parent Company**

Attested Certificate of Incorporation and MOA/AOA.

- ◆ **Board Resolution**

A formal resolution to open the branch and appoint officers.

- ◆ **Individuals**

Passport copies, CVs, and Proof of Address (utility bill/bank letter).

- ◆ **NOC**

Required only if you hold a current UAE visa from another sponsor.

Registration & Compliance



Finalizing

Confirm your financial year and select your office solution in JLT.



Verification

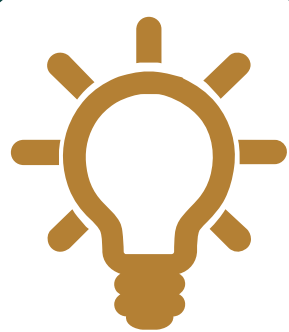
Original documents must be sighted by DMCC or notarized.



Post-Licensing

Appoint an external auditor and provide your new company letterhead.

Success Starts Here



Pro-Tip

Incomplete applications are rejected; ensure all digital copies are reviewed before payment.

Timeline Note

Draft applications expire after 60 days of inactivity.

Let Gatestone Group handle your DMCC application.

Contact us for a seamless setup today!